Hunter College Theatre Dept Fall 2023 Production

The Good Woman of Szechwan

Call for Interest: Student Production Team

Hunter College Theatre Dept is seeking motivated and talented students to join our production team for the upcoming Fall mainstage production. Students will gain pedagogical training from professional and academic mentors and build a portfolio of professional-level creative work. We are looking for students who are passionate about theatre and who are eager to learn and grow in their respective fields with some familiarity and/or passion for the creative process.

*Please Note: Priority will be given to:
  • Students who have completed the production class course, THEA 25100
  • Theater majors who need (2) Apprenticeships to Graduate

If you are approved for an Apprenticeship you may choose to complete the apprenticeship for 3 credits or no credit. Either way, the work will be equivalent to taking a 3-credit course. Those who decide to get credit for their apprenticeship will have to enroll in the course: THEA 25350 02-LEC, with Production Manager Lateefah Holder as the instructor. This class will serve as a place holder for those who would like to get credit for their apprenticeship. All students who hold an apprenticeship (whether for credit or no credit) will have to meet as a group for an initial orientation and then periodically throughout the semester to connect and check in about the apprenticeships.

**Please keep in mind that an Orientation will be held for practical hands-on training introductions with each Shop Head: Costume Design, Scenic Design, and with the Set/ Technical shop. Date and Time- TBD.

Available Positions

• Dramaturg (1 position available)

The dramaturg is a researcher and advisor to the director and production team. They provide historical, cultural, and contextual information about the play, as well as dramaturgical analysis and interpretation. The dramaturg also works with the director to develop the production's concept and to create educational materials for the audience.
• **Assistant Director** (1 position available)

An assistant director assists the director in aesthetic and organizational aspects of the production and helps take the project from page to stage.

• **Costumes** (11 positions available)

  - **Assistant Costume Designer** (2 positions available) *Advanced Position*
    The assistant costume designer works closely with the Head Costume designer to help envision and assist in creating costumes for production. They may be responsible for researching and sourcing materials, drafting patterns, sewing costumes, and fitting actors.

  - **Wardrobe Crew**: (3 positions available)
    These students function as the wardrobe managers. These students must be available for the run of shows. This team member is responsible for maintaining costumes and accessories by cleaning, ironing, mending, and repairing; tracking inventory every performance; helping actors get into costumes; minor repairs and laundry as needed.

  - **Costume Shop Assistants**: (6 positions available) *Advanced Position*
    Two hours of regular availability at a consistent time each week for 14 weeks. These students assist the costume designer in pulling costumes, assisting in fittings, repairing costumes, organizing inventory, packing as necessary, doing laundry, dyeing, crafting, cleaning, and paperwork as necessary.

• **Lighting Design** (2 positions available)

  - **Assistant Lighting Designer**: (1 position available) *Advanced Position*
    The assistant lighting designer works closely with the lighting designer for lighting for the production. They may be responsible for assisting in drafting lighting plots, programming lighting consoles, and attending various rehearsals including tech.

  - **Light Board Operator** (1 position available)
    The LBO operates the light board during the performances and runs cues in the board when signaled by the SM. The LBO assists with the light check and adjustments of all lights before the show; and sets up and strikes specialized equipment each night.

• **Scenic Design** (2 positions available)

  - **Assistant Scenic Designers**: (2 positions available) *Advanced Position*
The assistant scenic designer works closely with the scenic designer for the production. They may be responsible for assisting in drafting plans, building scenery & painting sets. This team will be responsible for working with the Scenic designer, attending various rehearsals, helping with any scenic or dressing that is determined a need for the set design. Must be available for load in, Load out and tech rehearsals.

- **Set Build with Technical Director** (16 positions available)
  - **Set Shop Crew**: (6 positions available)
    Assists in the build and construction of the Set under supervision of the Technical Designer. Painting crew calls, set builds, etc.

- **Scenic Apprenticeship**: (4 positions available)
  The team members help to create sets & scenery with a focus in painting and textiles to support the overall artistic goals of the scenic production needs.

- **Run Crew**: (6 positions available)
  All Run crew work backstage during performances to keep the show running smoothly and safely. They oversee moving scenery, helping actors with props, keeping track of props, and any other needs that may arise during production. These team members will need to be available for all Tech rehearsals, and all performances.

- **Sound**
  - **Sound Board Operator**: (1 position available)
    The SBO operates the sound board during the performances; adjusts levels and playback based on cues from the SM; and sets up and strikes mics, headsets, and other sound-related equipment each night.

- **Props** (4 positions available)
  - **Props Assistants**: (4 positions available)
    The Props person team members would help with sourcing, shopping, crafting, and organizing props and prop storage so that the props are functional and safe whilst helping support the vision of the production with the Props Manager. These team members would also need to be available for various rehearsals and TECH rehearsals before the show opens.

- **Stage Management** (2 positions available)
  - **Production Assistants**: (2 positions available)
    This position supports the stage manager during rehearsals by taking notes, setup and breakdown of rehearsals and performances, organizing props for actors, helping with rehearsal notes and other important tasks needed during the
run of the show. These team members should be available for weekly rehearsals, All of Tech rehearsals, and all performances.

- **Front of House Management- Ushers** (6-8 positions available)
  - **Ushers**: (6-8 positions available)
    
    An Usher is responsible for the customer service of the audience before, during and after a performance and is mostly situated within the auditorium. This position helps audience members to seats, checks tickets, guides members to entrances/exits, monitors audience during performances, and helps assist the audience may any emergency situations arise. This position supports the House manager and front of house staff during all performances. These team members would need be available for All dress rehearsal performances and all performances of the mainstage show.

**Qualifications**

- Passion for theatre
- Strong research, creative, and organizational skills
- Ability to work independently and as part of a team
- Attention to detail
- Excellent communication skills
- Proficiency in Microsoft Office Suite

**To Apply**

Please submit a resume (if you have one) and a letter of interest to dchatter@hunter.cuny.edu, lh2129@hunter.cuny.edu.

If you wish to discuss or check-in about your apprenticeship requirements, please contact Faculty Advisor, Louisa Thompson Pregerson @ lthomp@hunter.cuny.edu

We look forward to hearing from you!

PLEASE SEE PROPOSED PRODUCTION SCHEDULE BELOW:
Preliminary Production Schedule for *The Good Woman of Szechwan*

**Please be advised that each Apprenticeship position offered above will have a minimum-50-hr. time commitment in support of the Mainstage Production**

Thursday Nov. 2nd- 1st Tech Q2Q- Time: TBD
Friday Nov. 3rd- 2nd Tech Q2Q- Time: TBD
Saturday Nov. 4th- Dress Tech and Q2Q-Time: TBD
Sunday Nov. 5th-Day of Rest/ No Rehearsal- Time: TBD
Monday Nov. 6th- Dress Tech /Photo Call- Time: TBD
Tuesday Nov. 7th -Dress Tech/ Invited Dress-Time: TBD
Wednesday Nov. 8th- Opening Night -Performance # 1- 7:00 pm
Thursday Nov. 9th- Performance #2- 7:00 pm
Friday Nov. 10th- Performance # 3- 7:00 pm
Saturday Nov. 11th- Performance # 4 -2:00 pm (Tentative)
Performance # 5- 7:00 pm
Sunday Nov. 12th- Day of rest/ No performances
Monday Nov. 13th-Day of rest/ No performances
Wednesday Nov. 15th- Performance # 6- 7:00 pm
Thursday Nov. 16th- Performance # 7- 7:00 pm
Friday Nov. 17th- Performance #8 - 7:00 pm
Saturday Nov. 18th- Performance# 9 - 2:00 pm
Performance #10 - 7:00 pm/ Closing night